

**THE RANCHO TEHAMA ASSOCIATION**  
**BOARD of DIRECTORS REGULAR MEETING ORDER OF BUSINESS/AGENDA**  
**Thursday December 19th, 2019 Time: 6:00 PM**  
**Rancho Tehama Recreation Hall**

**Call to Order:**

**Quorum Present:**

**Opening Ceremonies: Welcome/Pledge the Flag. Meeting Rules:** No audio or video recording allowed by attendees. However, the Secretary/ Manager may record the meeting to aid in the preparation of minutes. The recording is deleted once the minutes have been prepared. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the Board's deliberations or votes. Members may address issues during the Open Forum portion of the meeting. Attendees may not engage in obscene gestures, shouting, profanity or other disruptive behavior. If attendees become disruptive, they may be expelled from the meeting.

**Announcements:** None

**Guests:** Bob Williams, Eric/Tina Varcomm, Highway Patrol, Sherriff Dept. (may or may not be present)

**Presidents' Report:** Elworthy

**Secretary Report -** Price

**Treasurer Report-** Gutierrez

**Member at large Report -** Gray

**Notice of Delinquent Assessments (Lien):** None

**Adopt Minutes of Previous Meeting:** November 9, 2019 and November 20, 2019

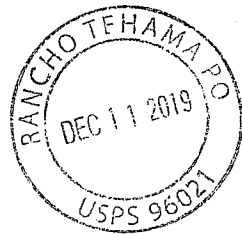
**New Business (discuss and/or vote on issues relating to the following subject):**

Ratification of the 2020 Annual Disclosure

**Old Business:**

**Open Forum:** During open forum, each attendee may address the board for up to two minutes; request to speak slips should be filled out and given to the president before speaking. A director or manager may briefly respond to statements made or question posed. Speakers must observe the rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thoughts before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the top of this agenda

*In accordance with Civil Code Section 4935 the Board may adjourn to, or meet solely in, executive session to consider litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, or to meet with a member, upon the member's request, regarding the member's payment of assessments, as specified in Section 5665. Further, the Board shall adjourn to, or meet solely in, executive session to decide whether to foreclose on a lien pursuant to Civil Code Section 5705(b). Any matter discussed in executive session shall be generally noted in the minutes of the immediately following Board meeting that is open to the entire membership.*



## **The Rancho Tehama Association (RTA) Board of Directors Open Meeting Minutes**

**December 19, 2019**

**The meeting was called to order at 6:00 PM.** Quorum: Deborah Elworthy, Richard Gutierrez, Mike Wright, David Gray, Jim Price

**Guest:** None

Note: Several requests were made to a member to not record the meeting as it is against the Association policy and member refused.

**Announcements:** Elworthy announced this meeting was called in order for Board to conduct business that needs to be conducted in open board meeting, however we will have open forum at end.

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**Elworthy President (New Business):** Motion was made to accept the 2020 budget and the increase of the association dues effective January 1, 2020 to \$60.50. Gray 1<sup>st</sup>, Wright 2<sup>nd</sup>, all in favor

**Notice of Delinquent Assessments (Lien):** None

**Adopt Minutes:** Board approved minutes of November 9, 2019 and November 20, 2019, Gutierrez 1<sup>st</sup>, Wright 2<sup>nd</sup> all in favor

**Open Forum:**

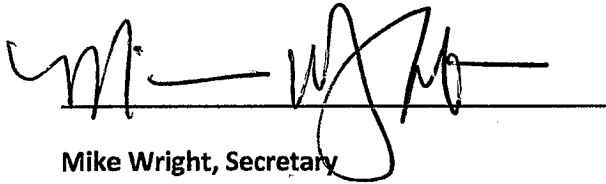
Member asked if cell tower was working. President advised as far as we know it is still being worked on and was being tested. It was on Thursday morning.

There were no other questions from members

**There being no further business, the board adjourned at 6:05 PM**

**The Board met in executive session on 12-17-19:**

- Handled Legal Issues
- Allowed due date changes to existing payment plan
- Approved authorizations to Proceed
- Approved delinquent accounts
- Approved bad debt write off
- Reviewed intent to liens which will be approved in Open Board
- Approved Personnel Services contract to replace Manager position
- Reviewed 2020 Labor law changes
- Approved Vita Tax request to use Rec Hall



Handwritten signature of Mike Wright, consisting of stylized initials 'M' and 'W' followed by a horizontal line.

Mike Wright, Secretary

Date: 1/25/2020