

**THE RANCHO TEHAMA ASSOCIATION  
ANNUAL MEETING OF MEMBERS AND OPEN BOARD MEETING  
ORDER OF BUSINESS/AGENDA  
Friday September 1, 2017    Time: 1:00 p.m.  
Rancho Tehama Recreation Hall**

**Call to Order Both Annual and Open Board Meeting By President:  
Opening Ceremonies: Welcome/Pledge the Flag  
Introductions:**

**ANNUAL MEETING:  
Independent Inspector Lisa Schwartz of The Ballot Box:  
Determination of Quorum/ Close the Polls:  
Election Results:  
Adjourn:**

**OPEN BOARD MEETING:**

**Seating of New Board:**

**Election of Officers:**

**NODA (Notice to record lien):**

**Open Board Meeting Minutes: 8-5-17**

**Request to use the Fire Station for a Haunted House**

**Plaque gifted to the Millers**

**Look into company vehicle for volunteers/ employees**

**Committee for Christmas Parade**

**Open Forum:** During open forum, each attendee may address the board for up to two minutes; request to speak slips should be filled out and given to the president before speaking. A director or manager may briefly respond to statements made or question posed. Speakers must observe the rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thoughts before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the top of this agenda

**The Rancho Tehama Association (RTA) Board of Direction Election and Open Board  
Meeting Minutes  
Friday September 1, 2017**

**Meetings Called to Order at 1:10pm:** Quorum: Juan Caravez, Deborah Elworthy, Richard Gutierrez and Paula Skubic

**Board of Director Election:** Lisa Schwartz from The Ballot Box was not at the meeting due to a prearrangement with the board in case quorum was not reached. A total of 449 ballots are needed to reach quorum and only 291 valid ballots were received. The members voted to extend the balloting period and set the next election meeting for September 29<sup>th</sup> at 1pm.

**Open Meeting:**

**NODA (Notice to Lien):** A motion was made to record liens on 46 properties: 17-11248, 17-11137, 17-11133, 17-11213, 17-11212, 17-11136, 17-11135, 17-11132, 17-11131, 17-11130, 17-11125, 17-11535, 17-11319, 17-11238, 17-11249, 17-11251, 17-11253, 17-11257, 17-11258, 17-11237, 17-11529, 17-11530, 17-11531, 17-11532, 17-11533, 17-11534, 17-11525, 17-11527, 17-11528, 17-11524, 17-11513, 17-11514, 17-11515, 17-11516, 17-11517, 17-11074, 17-11124, 17-11324, 17-11118, 17-11180, 17-10925, 17-11119, 17-11284, 17-11073, 17-11123, 17-11323 (Skubic motioned, seconded and passed all in favor)

**Adopt Minutes:** A motion was made to accept 8-5-17 minutes as written (Skubic motioned, seconded and passed all in favor)

**Station 13 Haunted House:** A motion was made to allow Station 13 to use the fire station for the annual Haunted House (Skubic motioned, seconded and passed all in favor)

**Plaque to Miller Family:** A motion was made to give plaque in the associations possession to the Miller's for exchange of plaque in the family's possession (Skubic motioned, seconded and passed all in favor)

**Company vehicle for volunteers/ employees:** A motion was made to look into a company vehicle (Skubic motioned, seconded and passed)

**Committee for Christmas Parade:** Elworthy agreed that she would work with the clubs and committees for a Christmas Parade Float

**There being no further business, the Board adjourned at 2:15**

  
Debbie Elworthy, Secretary

Date: 10-11-2017