

**THE RANCHO TEHAMA ASSOCIATION
ANNUAL MEETING OF MEMBERS AND OPEN BOARD MEETING
ORDER OF BUSINESS/AGENDA
Saturday October 14, 2017 Time: 10:00 a.m.
Rancho Tehama Recreation Hall**

**Call to Order Both Annual and Open Board Meeting By President:
Opening Ceremonies: Welcome/Pledge the Flag
Introductions:**

**ANNUAL MEETING:
Independent Inspector Lisa Schwartz of The Ballot Box (if quorum is reached)
Determination of Quorum/ Close the Polls:
Election Results:
Adjourn:**

OPEN BOARD MEETING:

Seating of New Board:

Election of Officers:

NODA (Notice to record lien):

2018 Budget:

Open Board Meeting Minutes: 9-29-17

Open Forum: During open forum, each attendee may address the board for up to two minutes; request to speak slips should be filled out and given to the president before speaking. A director or manager may briefly respond to statements made or question posed. Speakers must observe the rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thoughts before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the top of this agenda

**The Rancho Tehama Association (RTA) Board of Direction Election and Open Board
Meeting Minutes
Saturday October 14, 2017**

Meetings Called to Order at 10:10am: Quorum: Juan Caravez, Deborah Elworthy, and Paula Skubic absent Richard Gutierrez

Board of Director Election: Lisa Schwartz from The Ballot Box was not at the meeting due to a prearrangement with the board in case quorum was not reached. We did not receive any additional ballots since the last meeting. We still have 298 valid ballots out of a total of 449 needed for quorum. A petition was filed and a court date set for November 6th at 1:30pm. The members voted to extend the balloting period and set the next election meeting for November 10, 2017 at 1 p.m.

Open Meeting:

2018 Annual Budget: A motion was made to accept the 2018 Annual Budget as presented without an increase in assessments (Elworthy motioned, seconded and passed all in favor)

Adopt Minutes: A motion was made to table 9-29-17 minutes to make corrections (Skubic motioned, seconded and passed all in favor)

Open Forum: The Community Foundation moved the tree lighting ceremony to the Rec. Hall since they don't have the thrift store anymore. They would like to start using the tree at the association office. The board agreed to put this on their next agenda. A member requested use of the banner poles for the upcoming food drive. It was announced that the Rancho Tehama Community Church is having their friendship kitchen at the church today. The church also holds movie nights on the 3rd Friday on the month and they help people fill out paperwork for food and housing on Tuesday's. A member expressed his disappointment at the members' attendance during meetings. He suggested giving an incentive to come to meetings and to vote in elections. It was announced that there would be a town hall meeting on October 26th regarding the transfer station.

There being no further business, the Board adjourned at 10:30 am

The Board met in executive session 9-8-17 & 9-28-17

- Denied 2 payment plans accounts
- Accepted payment plans on 4 accounts
- Approved 23 NOD's
- Approved bad debt write off's
- Approved executive session minutes
- Approved 2 delinquent account settlement offer
- Approved contract for Westech Co. and Browning Reserve
- Discussed legal matters with Michael Thomas



James Price, Secretary

Date: 11-27-17