

**THE RANCHO TEHAMA ASSOCIATION**  
**BOARD of DIRECTORS REGULAR MEETING ORDER OF BUSINESS/AGENDA**  
**Saturday April 10, 2021 Time: 6:00 PM**  
**Rancho Tehama Recreation Hall**

**Call to Order: Quorum Present: Jim Long, Jim Price, Paula Skubic, Fidel Chavez, Juan Caravez**

**Opening Ceremonies: Welcome/Pledge the Flag.**

**Meeting Rules:** No audio or video recording allowed by attendees. However, the Secretary/ Manager may record the meeting to aid in the preparation of minutes. The recording is deleted once the minutes have been prepared. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the Board's deliberations or votes. Members may address issues during the Open Forum portion of the meeting. Attendees may not engage in obscene gestures, shouting, profanity or other disruptive behavior. If attendees become disruptive, they may be expelled from the meeting.

**Announcements: Manager Report: I want to start out by apologizing for not having some of the minutes ready for our members in our past meetings Februarys, and marches is on the table, I will make sure the web site stays current for all our members to look at. I also would like to say a big thank you to our board of directors for working hard together so everything can go back to normal and run smoothly as a community. We are glad to announce that the Elections are going to be held on August 14<sup>th</sup> & there are two seats available deadline date to turn in board of Directors application is May 31<sup>st</sup> if interested please come fill out an app in our office, Hours are 8 AM to 4 PM.**

**Guests: Jason, Management Trust**

**President: Caravez:**

**Secretary: Chavez:**

**Treasurer: Skubic: Would like to discuss our good standings numbers.**

**Vice President:**

**Members at Large: Jim Long, Jim Price: Long would like to hand in his resignation and present a proposal for a new management company.**

**Notice of Delinquent Assessments: (Lien):**

**Adopt Minutes of Previous Meeting: March 13, 2021**

**New Business:**

**Old Business:**

**Open Forum:** During open forum, each attendee may address the board for up to two minutes; request to speak slips should be filled out and given to the president before speaking. A director or manager may briefly respond to statements made or question posed. Speakers must observe the rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thoughts before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the top of this agenda

***In accordance with Civil Code Section 4935 the Board may adjourn to, or meet solely in, executive session to consider litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, or to meet with a member, upon the member's request, regarding the member's payment of assessments, as specified in Section 5665.***

***Further, the Board shall adjourn to, or meet solely in, executive session to decide whether to foreclose on a lien pursuant to Civil Code Section 5705(b). Any matter discussed in executive session shall be generally noted in the minutes of the immediately following Board meeting that is open to the entire membership.***

**The Rancho Tehama Association (RTA) Board of Directors Open Meeting Minutes**

**April 10, 2021**

**The meeting was called to order at 6:00 PM.** Quorum: Jim Long, Jim Price, Paula Skubic, Fidel Chavez, Juan Caravez.

**Guest:** Jason Kersey say we are running at around 80% of members who pay their assessments.

Note: None

**Announcements:** Manager Report: Was given by Victoria Constancio

**President (New Business):** Caravez has motioned to approve delinquent accounts Caravez 1<sup>st</sup> Chavez 2<sup>nd</sup> all in favor. Approved.

**Notice of Delinquent Assessments (Lien):** Caravez makes a motion to approve 18 Authorizations to lien Skubic seconds all in favor passed.

**Adopt Minutes:** Board approved minutes of april 10, Caravez 1<sup>st</sup>, Chavez 2<sup>nd</sup> all in favor

**Open Forum:**

Members would like a list of all owned Rancho Tehama properties, also members would like to see our audits for this year.

There were no other questions from members

**There being no further business, the board adjourned at 7:00 PM**

**Secretary Fidel Chavez.**

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Date: \_\_\_\_\_